Golf Operations Manager - Rich River Golf Club

Rich River Golf Club is an iconic sporting club situated close to the Murray River and located in the twin towns of Echuca Moama. Rich River Golf Club boasts 36 holes of fully irrigated championship golf course and approximately 1700 golf members. The club is experiencing an exciting growth phase including the completion of a full irrigation upgrade, the implementation of a golf course master plan, an onsite 51 lot housing estate development and future development plans to add a second accommodation complex.

About the Role:
Reporting to the Director of Golf, the Golf Operations Manager will assist and support the Golf Operations team. You will have a passion for upholding and delivering exceptional member and visitor service, attentive organisational skills, and operational understanding. You will have the ability to build relationships with staff, members and visitors in a professional manner.

Rich River Golf Club are seeking an enthusiastic person to join our team as a Golf Operations Manager on a permanent full-time basis. The suitable candidate will report to the Director of Golf and will further develop and oversee our golf shop and golf operations team. You will be a part of a supportive and friendly team, have opportunities for professional growth and development and work in a picturesque environment.

Your duties and responsibilities will include but are not limited to:

- Managing all aspects of the Pro Shop including staff management, training requirements, rostering, supplier relationships, stock levels and control, shop merchandising, and the maintenance of the Clubs fleet of carts.
- Ensure that the Pro Shop team provides exceptional service to members and visitors.
- Tee sheet set up, daily time sheet and competition management. (Knowledge of MiClub would be an advantage.)
- Communicate via social media, email and notice boards all golf and course related news and information that might be of interest to members.
- Work with other department heads (golf course, food and beverage, accounts, marketing and accommodation) to ensure the professional delivery of golf-related events.
- Working with the Pro Shop team to execute the Clubs strategy to achieve financial targets.
- Managing all facets of golf course operations including social and corporate bookings, competitions, golf events, and driving range operations.
- Analyse and implement Workplace Health and Safety procedures for Golf Operations, complying with up-to-date legislation, ensuring they are clearly communicated, effectively monitored, and regularly reviewed.
- Continually analyse the golfing environment within the Club, identify issues and opportunities and make recommendations on how to address them.

Your Qualifications & Attributes:

- PGA membership is desirable but not essential.
- A high level of business acumen, integrity and professionalism.
- Management experience in a high paced golfing environment.
- Experience using MiClub golf timesheet and competition software would be an advantage.
- Strong retail and event management experience.
- Excellent verbal communication skills.
- RSA certification (or willing to obtain.)
- Have strong knowledge of all aspects of golf operations including competition golf management and administration.

This is an exciting role with a Club that is located in a rapidly growing area in regional NSW, close to the Victorian border.

The successful applicant will be available to work on alternating weekends and will participate in weekend events as required. *You will be provided with a competitive salary, professional development & teaching opportunities, which will further increase your remuneration package.*

Applications or enquires can be made to: Scott McKenzie, People and Culture Manager via email hr@richriver.com.au or by phone 03 5481 3333.

RRGC is committed to the principles of Equal Employment Opportunity, Work Health and Safety, Child Safety, Cultural Diversity and Ethical Work Practices and encourages applicants from diverse backgrounds to apply.