

## Rich River Golf Club Resort Conferences

Rich River Golf Club Resort is the ideal location for your next conference, corporate golf day, seminar or private function, especially now we have just renovated our club to include the new Tatalia Conference and Function Centre. We are approximately 2 hours drive from Melbourne with on-site accommodation and several venue choices that can cater for large and small groups alike.

A selection of break-out areas are available at the Club. Your group can enjoy the magnificent golf course views whilst they take a moment to re-charge on either our ground floor outdoor terraces or first floor balconies which link from the conference and function centre.

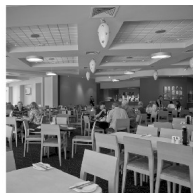
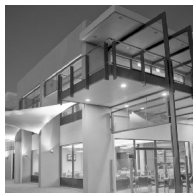
Accompanying partners and children are also welcome at Rich River Golf Club Resort and they will find ample activities both at the Resort and within Echuca-Moama to enjoy.

The township of Echuca-Moama is only a short drive from the resort, or take advantage of our courtesy bus service. As one of Australia's most enticing and historic tourist destinations, Echuca-Moama has a lot to offer. Take a nostalgic trip on the mighty Murray River aboard one of the paddlesteamers, sample some of the region's outstanding wines, visit the historical museums or walk on the magnificent original redgum wharf at the Port of Echuca.

Our professional and dedicated staff will take care of all the details, so you and your guests can focus on achieving your goals. Outstanding in-house catering, comfortable accommodation and great facilities ensure that your delegates leave motivated, informed and rejuvenated.

We cater for:

- |                    |               |                       |
|--------------------|---------------|-----------------------|
| * Seminars         | * Conferences | * Corporate Golf Days |
| * Product Launches | * Exhibitions | * Gala Dinners        |
| * Award Evenings   | * Meetings    |                       |



## Tatalia Conference Centre

### Tatalia Function Room 1

Our largest conference room offers an abundance of natural light and views of the west golf course, large stage, P.A. system, data projector and screen mounted from ceiling, spotlights, multiple power points and dance floor, private toilets and balconies for breaks, making it the ideal room for presentations, dinner dances or a trade shows.

**Room servicing \$200 per day (9.00 am to 5.00 pm)**

### Tatalia Function Room 2

Can be used as a conference room, breakout area or for your catering requirements. There is an abundance of natural light, and views of the west golf course and balconies for breaks.

**Room servicing \$110 per day (9.00 am to 5.00 pm)**

### Tatalia Function Room 3

Is our middle sized room that can be used as a conference room, breakout area or for your catering requirements. There is an abundance of natural light and views of the west golf course, private toilets, balconies for breaks.

**Room servicing \$165 per day (9.00 am to 5.00 pm)**

### Boardroom

This room with has a pull down data screen, LCD T.V. and DVD & VHS player, large oval meeting table, with comfortable leather chairs. The intimate surrounds make it the perfect venue for smaller meetings and training workshops.

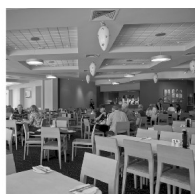
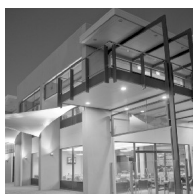
**Room servicing \$110 per day (9.00 am to 5.00 pm)**

### James Maiden Room

Is located on the ground floor and overlooks the golf course. It adjoins the James Maiden Bistro and outdoor seating area, which allows for casual conference lunches or dinner in a private room.

**Room servicing \$110 per day (9.00 am to 5.00 pm)**

Please note the room servicing includes use of Technical Equipment, Tea & Coffee station on arrival, setting up of the room as required, ice water & mints, note pads and pens (On your first day).



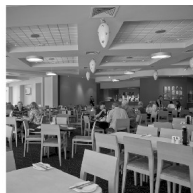
## Conference Room Dimensions

Room	Dimensions	Theatre	Classroom	U-shape
Function Room 1	18m x 16.5m	264	100	60
Function Room 2	15m x 17.5m	105	40	40
Function Room 3	15m x 17m (L-Shape)	77	40	40
Boardroom	6.1m x 8.3m	n/a	n/a	12
James Maiden Room	12m x 8.6m	70	50	20

## Audio Visual Equipment

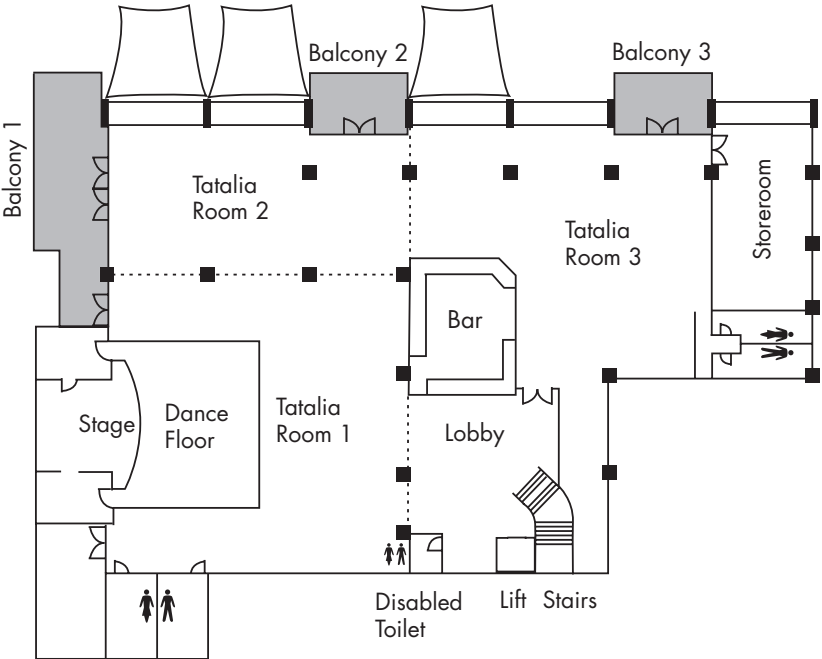
- Lectern and microphone
- Roving microphones
- Electronic and standard whiteboards
- TV, VHS and DVD players
- Dimmer switches to darken rooms.
- Flipcharts and paper
- Portable dance floor
- Portable data projector
- Portable screen

Additional audio visual equipment required can be hired from local audio visual companies (prior notice required) with applicable hire fees being charged.

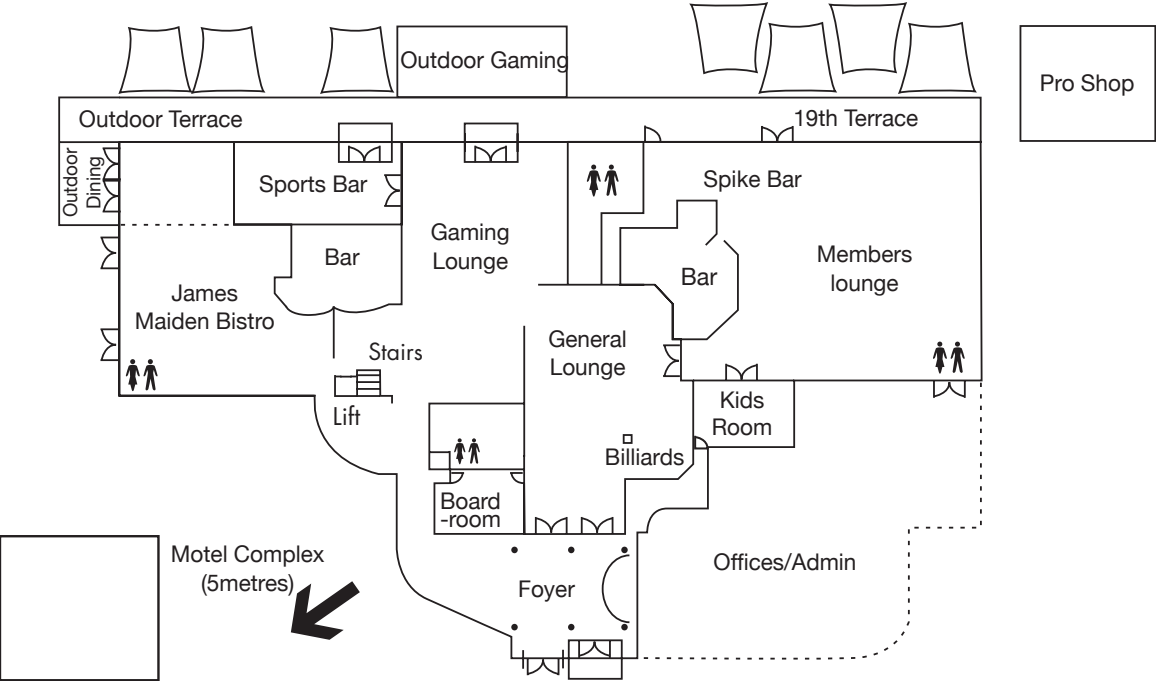


# Floor Plans

## First Floor



## Ground Floor

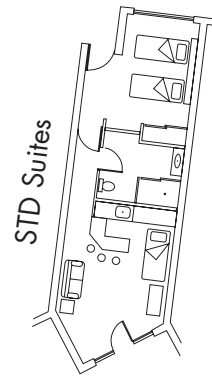
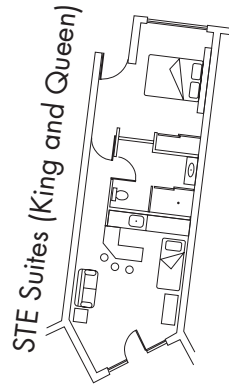
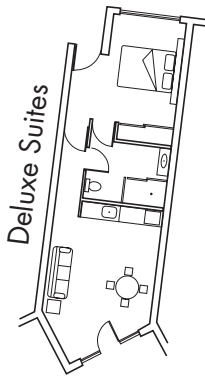


## Conference Accommodation

Rich River Golf Club Resort is surrounded by our two 18 hole golf courses. Our motel accommodation includes family rooms with direct access to the beautiful landscaped gardens with undercover car parking at your front door. Air-conditioning, separate bedroom, television, direct dial phone, tea and coffee making facilities, mini bars and room service are featured in all the rooms. The deluxe suites also include separate dining table, desk, two televisions, hairdryer and ironing facilities.

The lush private gardens are complimented by two swimming pools (one solar heated), hot and cold spa, hot tub and sauna are the perfect place to relax and unwind after your conference. BBQ facilities are also available around the gardens.

Motel Rooms	No	Capacity	Bedroom	Lounge Room
Standard (STD)	10	Quin share	2 single beds	1 single bed & 1 sofa bed
Standard (STEK)	14	Quin share	1 King bed or split	1 single bed & 1 sofa bed
Standard (STEQ)	16	Quin share	1 Queen bed	1 single bed & 1 sofa bed
Deluxe (DLX)	22	Quad share	1 Queen bed	1 sofa bed
Executive Spa	1	Double/single	1 Queen bed	1 sofa bed
<b>Total Rooms 63</b>		<b>Total Capacity 290</b>		<b>Total Twin Share 126</b>



### Check in

Check in is available at 2.00 pm.

### Conference Rates

	Single	Twin /Double
Standard STD & STE	\$95.00	\$125.00
Deluxe	\$120.00	\$150.00

Conference rates apply from Sunday to Thursday, conference rates include a continental breakfast, (Peak rates apply from 24th of December to the 15th of January and all public holidays).

### Weekend Rates

	Single	Twin /Double
Standard STD & STE	\$160.00	\$160.00
Deluxe	\$185.00	\$185.00

(Two night minimum stay) Weekend rates include a continental breakfast.

A cooked breakfast can be purchase per person for an additional \$8.50.

Note: Prices are subject to change without notice.

## Cuisine

The Rich River Golf Club Resort has many alternatives for your dining pleasure. Set menu dinners are available to our conference groups in all our conference & dining rooms.

## Tatalia Function rooms

Our Tatalia rooms have superb views of the magnificent west golf course with balconies. Enjoy a conference working lunch or one of our three course menu selections for dinner.

## James Maiden Bistro

Enjoy a lunch or dinner in a modern and relaxed atmosphere or take advantage of the outdoor dining area located off the bistro.

## Spike Bar and 19th Terrace

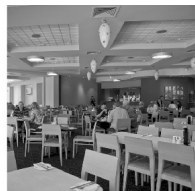
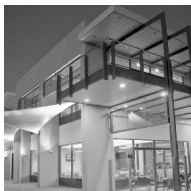
Enjoying a round of golf and feeling a little peckish? Our Spike Bar is the perfect 19th hole for that quick snack & drink in between rounds. Open daily between 8 am - 5 pm the Spike Bar has a range of hot food and fresh salad rolls ready to go or made to order.

## Barbeques

The motel gardens are the natural accompaniment to a relaxing gourmet or casual BBQ. You can cook for yourself or have one of our chefs cook for you.

## Beverages

Rich River Golf Club Resort boasts an impressive selection of competitively priced quality wines.



## Recreational Activities

### On-site

- \* Two 18 hole championship golf courses
- \* Nine synthetic tennis courts with night lighting
- \* Three bowling greens
- \* Four croquet lawns
- \* Two billiard tables
- \* Two swimming pools
- \* Two spas - hot and cold
- \* Hot tub & sauna

We can organize golf clinics, tennis round robin or a bowling or croquet "come & try" session.

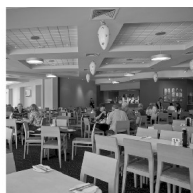
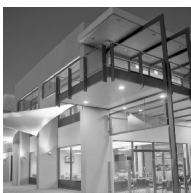
### Off-site

Rich River Golf Club Resort is just a short drive to many attractions with something to suit everyone. Be taken back to the bustling riverboat days with a stroll through the historic Port of Echuca precinct or cruise down the Mighty Murray River. For the more adventurous, water skiing, hot air ballooning, horse riding or go-carting will get the adrenaline pumping. View local wetland areas and marvel at the mighty redgums nestled along the Murray or enjoy a pleasant afternoon visiting the many local boutique wineries.

Echuca/Moama prides itself on being at the forefront when catering for visitors to the area. Our latest tourism brochure is enclosed and will give you an excellent overview of the local attractions.

Some examples of what we have to offer:

- \* Port of Echuca
- \* Paddlesteamer Cruises
- \* Red Gum Works
- \* PS Emmylou
- \* Sharps Magic Movie House & Penny Arcade
- \* Brett Sands Water-ski School
- \* Echuca Wharf Pottery
- \* MV Mary Ann Restaurant
- \* Semoz Paintball Games
- \* Ten Pin Bowling
- \* National Holden Museum
- \* Port of Echuca Museum
- \* Kingfisher Cruises
- \* Echuca Boat & Canoe Hire
- \* St Anne's Vineyard & Winery
- \* Raverty's Motor Museum
- \* Silverstone Go Karts
- \* Oz Maze
- \* Horse riding
- \* Morrison's Riverview Estate Winery



## Breakfast Menu

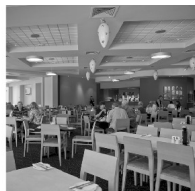
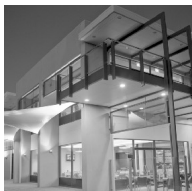
A continental breakfast is included in your motel room rate. For an additional \$9.50 you may wish to upgrade to a fully cooked breakfast in the James Maiden Bistro.

Chilled Fruit Juices  
Unlimited Toast  
Jams, Marmalade & Honey  
Assorted Cereals, Grains & Brans  
Eggs, Tomato, Bacon & Hash Browns  
Coffee & Tea

## Morning /Afternoon Teas - \$8.50 per person

Please select one of the following options:

Assorted Slices - ie Jelly, Hedgehog and Caramel slices etc  
Homemade Chocolate Chip Cookies  
Freshly baked Scones with assorted condiments  
Fresh Fruit Platters with assorted slices  
Selection of assorted Mini Muffins  
Cheese, mixed nuts, & fruit platter  
Freshly percolated coffee, tea and orange juice.



## Corporate Lunch Menu

### *The European Lunch - \$18.50 per person*

Selection of assorted baguettes and ciabatta loaves;

Rare beef in ciabatta with basil puree, roquette, dried tomatoes and bocconcini

Smoked salmon, cream cheese, baby spinach, red onion and capers in toasted sour dough

Baguettes filled with roasted turkey, cranberry, gouda cheese and salad greens

Fresh fruit, cheese and nut platter

Percolated coffee, tea and orange juice

### *The Australian Lunch - \$18.50 per person*

Selection of home-made pastries;

Egg and bacon

Quiche Florentine

Braised chicken, bacon and spinach

Lamb and rosemary sausage rolls with bush tomato chutney

Potato salad with coddled egg and parsley dressing, crisp bacon

Tossed ice-berg salad with tasty cheese, tomatoes, carrots and cucumber

Fresh fruit, cheese and nut platter

Percolated coffee, tea and orange juice

### *The Asian Lunch - \$18.50 per person (min of 20 people required for this menu)*

Sweet chilli marinated beef stir-fry with egg noodles, beanshoots, bok-choy and coriander

Nasi-goreng, fried rice with B.B.Q pork, chicken and prawn with Chinese cabbage,

wok-fried egg and deep-fried shallots

Thai green curried chicken with steamed jasmine rice, coconut milk

and sesame fried vegetables

Prawn crackers

Salad of stir-fried vegetables, soba noodles and pickled ginger and light soy dressing

Fresh fruit, cheese and nut platter

Percolated coffee, tea and orange juice

### *Hot & Cold Lunch - \$18.50 per person*

Savoury Baguettes, filled with Baked leg ham, with Sundried tomatoes, Mesculin lettuce & Gouda Cheese

Turkish Bread filled with Salmon fetta and rocket

Selection of home made:

Sausage rolls

Fresh Fruit Platter

Egg & Bacon pies

Quiche Florentine

Percolated coffee, tea and orange juice



## Cocktail Menu

### *Cocktail Party (cold options) - \$35.00 per person (8 selections)*

Rare beef on sour dough with roquette and aioli.

Spinach and sun-dried tomato roulade on grilled polenta.

Rice paper rolls with chicken, Asian herbs, vermicelli noodles and fried shallots with hoisin dipping sauce.

Crisp onion and goats cheese tartlets.

Hot smoked salmon on mini pancakes with sour cream and chives.

Home-made nori rolls with pickled ginger, avocado and cucumber with wasabi and light soy.

Twice-cooked duckling on sweet potato roesti, crème fraiche.

Tasmanian oysters served in Japanese spoons with a dressing of light soy, ginger and mirin.

Beef carpaccio with seeded mustard, julienne vegetables, black olive tapenade, crisp toast.

Prawn, avocado and mayonnaise ribbon sandwiches on whole meal bread.

### *Cocktail Party (hot options) - \$35.00 per person (8 selections)*

Tomato, basil and goats cheese brushetta.

B.B.Q pork and Peking duck risotto balls with choy-sum.

Parmesan and herb crusted chicken goujons with herb mayonnaise.

Home-made white fish and scallop spring rolls with sweet soy.

Rosemary and lamb sausage rolls with bush tomato chutney.

Tempura fried Tasmanian oysters with cucumber pickles, wasabi cream and salmon roe.

Mini beef burgers with the lot.

Parmesan, chive and goats cheese puffs with toasted sesame, flakey pastry.

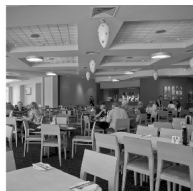
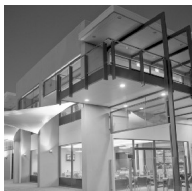
Garam masala and vegetable samasos with minted yoghurt.

Moroccan spiced chicken skewers with chilli jam.

Individual smoked salmon, spinach and feta tartlets.

Mini "Filet Mignon", wrapped in prosciutto, hollandaise sauce on tooth picks.

Note: Cold and hot selections can be mixed.



## Barbeque Menu

The meat, sausages and hamburgers are all prepared by our on-site butcher to ensure the highest of quality.

We supply fresh sliced bread, butter, assorted condiments and dressings, crockery, cutlery, serviettes and cooking utensils.

Guests Cook \$18.50pp

Chef Cooks - an additional \$5pp, minimum 20 people required

Selection of three choices from the meat and salad list below -

### Meats

Marinated pork spare ribs

Prime scotch fillet

Harissa spiced chicken fillets

Beef Burgers

Gourmet sausages

### Salads

Caesar salad

Tuscan roasted potatoes

Greek salad

Coleslaw

Steamed greens

Pasta salad

Potato & crisp bacon

**Desserts** - Please choose two items from menu, extra \$4.50pp, min 20 people

Fresh cut fruit salad

Pavlova roulade

Cheese cake with berry puree

Individual lemon meringue pies

**Cheese platters** \$4.50 pp

Assorted cheese with dried and fresh fruit, mixed nuts and crackers. Can be served before or after your BBQ.



## Terms and Conditions

### *Extended Room Hire*

The client must agree to begin the function and vacate the designated function room at the scheduled times agreed upon. If a function is to continue beyond the agreed period, it must be arranged upon booking confirmation. Should a conference wish to continue past the agreed period, a standard hire period charge of \$100/hr or part thereof will apply.

### *Motel Check In*

Check in is available after 2.00 pm. We will advise you if we are able to check you in earlier.

### *Final Details & Payment*

Fourteen (14) days prior to your conference please confirm your numbers, menu and final arrangements. The balance due for your conference must be paid at this time. (Please note that your numbers must include any subcontractors hired by you. No refund is given for participants who do not attend. Numbers may be increased after final interview but cannot be reduced. As beverages are charged on a consumption basis, an invoice will be made out for the amount owing and is to be paid within fourteen (14) days of the invoice date.

### *Arrival*

Due to the heavy schedule of golf and social events at the Club, we ask that your participants arrive no earlier than your time booked at the Club. This will require clear communication on your part.

### *Tentative Bookings*

Conferences can be tentatively booked and held for one (1) week. If confirmation is not received at the close of business on the seventh day, we will assume that you no longer require us to hold this date and therefore it will be automatically released and become available to others.

### *Confirmation*

Confirmation of your conference must be received in writing with a completed and signed copy of the agreement along with the required deposit of \$400.00 for the conference and the appropriate amount for your accommodation deposit if accommodation is required.

### *Cancellation*

If the conference is cancelled, the deposit is non refundable. 50% of the catering cost (indicated in the initial booking confirmation) will be required immediately if written notification is received 30 days prior to the date. If the conference is cancelled less than 7 days prior to the date, the total catering costs will be charged based on confirmed numbers.

### *Confirmation of Participants*

The confirmed number of participants attending the conference is requested fourteen (14) days prior to the event date. This number will be regarded as the minimum number for catering and you will be charged at the full quoted price.



24 Lane, Moama NSW 2731  
Telephone 5481 3333  
Facsimile 5481 3331  
Email sales@richriver.com.au  
www.richriver.com.au

**Conference Booking Application Form**

*Payment Details*

Company Name \_\_\_\_\_ Contact Name \_\_\_\_\_  
Address \_\_\_\_\_  
Phone B/H \_\_\_\_\_ Phone A/H \_\_\_\_\_  
Mobile \_\_\_\_\_ E-mail \_\_\_\_\_  
Date of Conference \_\_\_\_\_  
Number of participants \_\_\_\_\_

*Method of Payment*

Minimum Deposit Required \$400.00 for conference and an additional \$50.00 per motel room for one night or \$100 per room for two or more nights stay.

Please tick one

Company Cheque  Bank Cheque  Cash

Card Type Visa  Bankcard  Amex

Card Number

Expiry Date \_\_\_\_\_ Amount \$ \_\_\_\_\_ Date \_\_\_\_\_

Name (Please print) \_\_\_\_\_ Signature \_\_\_\_\_

Bookings are considered tentative until receipt of the required deposit and booking application form. Management reserve the right to cancel any unconfirmed bookings after fourteen days (14) and allocate the venue to another client. A letter of confirmation and receipt will be forwarded to you upon receipt of your deposit.

I acknowledge having read a copy of the general Terms and Conditions, attached to this conference package. I further comply with all respects of such conditions on acceptance of this application.

Signature \_\_\_\_\_ Date \_\_\_\_\_

Name (Please print) \_\_\_\_\_

Company Position \_\_\_\_\_

